



Scottish Certificate for Personal Licence Holders

Specimen Questions

The specimen examination questions contained in this publication are representative of the type of questions used to assess candidates taking the SCOTTISH CERTIFICATE FOR PERSONAL LICENCE HOLDERS examination.

Candidates are assessed by a 40 question, 40 minute, multiple choice examination. Candidates have to answer 28 out of 40 questions to pass.

The answers to each of these questions are shown on the last page.

SCOTTISH CERTIFICATE FOR PERSONAL LICENCE HOLDERS

Specimen Questions

- 1 Which of these is a licensing objective?
 - A Prevention of food poisoning
 - B Prevention of public nuisance
 - C Prevention of drink driving
 - D Protection of staff safety

- 2 When **must** a Licensing Board produce its Statement of Licensing Policy?
 - A Every year
 - B Every 2 years
 - C Every 3 years
 - D Every 4 years

- 3 If an applicant for a licence is **convicted** of attempting to influence a Board member, the Board may:
 - A Add special conditions to the licence
 - B Name the applicant in the media
 - C Refuse to consider the application
 - D Sue the applicant in court

- 4 Each Local Licensing Forum is responsible for:
 - A Giving general advice and making recommendations to the Board
 - B Granting applications for premises and personal licences
 - C Prosecuting licensing offences
 - D Reviewing applications for premises and personal licences

- 5 Licensing Standards Officers have the power to:
 - A Enter and inspect licensed premises
 - B Sack all staff members on licensed premises
 - C Close licensed premises down permanently
 - D Remove all personal licence holders from the licensed premises

SCOTTISH CERTIFICATE FOR PERSONAL LICENCE HOLDERS

- 6 A premises licence application **must** contain:
- A A description of the premises
 - B A list of all employees at the premises
 - C Details of relevant insurance policies
 - D Financial accounting statements
- 7 In relation to personal licences, which of these statements is correct?
- A A personal licence gives certain proof of business competency
 - B The grant of a personal licence requires the applicant to own premises
 - C The licence allows the holder to supervise or authorise the sale of alcohol
 - D The licence is valid for 25 years if there are no problems
- 8 How long does a personal licence holder have to notify the Licensing Board when he has been **convicted** of a relevant offence?
- A 7 days
 - B 14 days
 - C 1 month
 - D 3 months
- 9 A person **charged** with selling alcohol to a child or young person may have a defence if he can prove that he:
- A Had limited knowledge of the licensing law
 - B Had taken reasonable steps to establish their age
 - C Knew the child or young person as a family friend
 - D Was related to the child or young person
- 10 It is an offence for any responsible person in relation to any relevant premises to allow:
- A A breach of the peace to be committed
 - B Children to be refused the sale of alcohol
 - C Drunk persons to be excluded from the premises
 - D Off duty members of staff to gather on the premises
- 11 The Licensing Board should only grant a licence permitting the sale of alcohol over a continuous period of 24 hours:
- A At Christmas and New Year only
 - B For applicants with 10 years experience
 - C For exceptional circumstances only
 - D Once a year in each Board area

SCOTTISH CERTIFICATE FOR PERSONAL LICENCE HOLDERS

12 To be classed as a 'low alcohol' drink, the abv must be no more than:

- A 0.5%
- B 1%
- C 1.2%
- D 1.5%

SCOTTISH CERTIFICATE FOR PERSONAL LICENCE HOLDERS

Answers

Q	Answer	Assessment Criteria
1	B	1.1 State the 5 licensing objectives and their purpose
2	C	2.2 Understand the Statement of Licensing Policy, its relationship with other local authority policies & duty to assess overprovision
3	C	2.1 State the law in relation to applicants attempting to influence board members
4	A	4.1 State the Licensing Board's duty to establish a local licensing forum, the forum's general functions, and the constitution and proceedings
5	A	3.1 State the general functions of the Licensing Standards Officer in relation to the Licensing Board and the local authority, their powers of entry and inspection and the training requirements
6	A	5.2 - State the procedure and documentation required for a premises licence application, the applicant's duty to notify the court of convictions, and the procedure of further application after refusal
7	C	9.1 - State what a personal licence is, what it entitles the holder to do, its prescribed form, period of validity & the law in relation to the application for a replacement personal licence following theft, loss etc
8	C	10.1 - State the duty of a personal licence holder to notify the court if charged with a relevant offence or the Licensing Board if convicted
9	B	12.2- State the law in relation to the sale of alcohol and other age related products to an underage person, the delivery of alcohol by or to an underage person and unsupervised sale of alcohol by under 18s
10	A	14.3- State the law in relation to drunkenness and disorderly conduct on licensed premises
11	C	15.2 - State the law in relation to licensed hours
12	C	21.1- State the nature of alcohol, strengths of alcoholic drinks, key facts and common myths about alcohol

Please note that the assessment criteria numbering does **not** refer to the Scottish Certificate for Personal Licence Holders handbook. The learning outcomes and assessment criteria can be found in the centre manual, Section 1.