

**Level 2 National Certificate for Personal Licence Holders (NCPLH)
Amendments required to Edition 8 for issue in Edition 9**

No assessment questions will be affected by these changes.

Page	Section	Details of change
13	1.4 a)	Add: "The Licensing objectives provide the framework for the licensing law and, as a personal licence holder..."
20	Section 4	Add 4.1 to the fourth bullet point.
22	4.5	Remove: c) Application for renewal of a personal licence can only be made during a period of 2 months starting exactly 3 months before the date the personal licence expires. For example, a personal licence granted on 1 st April 2005 will expire on 31 st March 2015, so application for renewal must be made between 1 st January 2015 and 28 th February 2015. d) As long as renewal is applied for in time, the existing personal licence will continue in force beyond the expiry date until such time as the renewal has been determined. If made after this date, a new licence will have to be applied for.
23	4.5	Part e) is to be moved up to become part c).
23	4.5	Remove: f) Whether the authority grants or rejects the application, it will give the applicant and the Chief Officer of Police for its area written notice of the decision. <ul style="list-style-type: none"> In a case where the police submitted an objection notice which was not withdrawn, and the personal licence was renewed, the licensing authority must provide a written statement giving their reasons for renewing the licence.
54	16	8 th bullet point should now read: " State how proof of age cards and schemes can be used"
56	16.5	Add new text: c) It is an offence to persistently sell alcohol to persons under 18. The offence will be committed if, on 3 or more different occasions in a period of 3 consecutive months, alcohol is unlawfully sold to a minor on the same premises. The penalty for this offence on summary conviction is a fine not exceeding £10,000. Where the offender is a premises licence holder, the premises licence could be suspended for up to 3 months.
56	16.6 a)	Add: "(except as detailed in 16.2b)"
57	16.9 a)	Add footnote: "If a young person under the age of 18 is to be employed, the prospective employer should first check with their local authority.
58	16.15	Add: e) The use of a refusals book can be used as a due diligence defence.
60	Section 17	Add new bullet point: <ul style="list-style-type: none"> State the legal definition of alcohol as it relates to retail supply.
62	Section 17.8	The second column should now read "Between 0.05% ABV and below 0.5% ABV" The third column should now read "0.5% ABV and above"

69	19.7 (new)	<p>The following text is to become section 19.7</p> <p><u>Smoking and your premises</u></p> <p>a) On the 2nd April 2007 in Wales and 1st July 2007 in England the Health Act 2006 came into force, making it illegal to smoke in any wholly or substantially enclosed public place. This includes bars, hotels and all types of clubs, pubs, cafes and restaurants.</p> <p>b) Smoking is not permitted in any wholly or substantially enclosed public places including all licensed premises and members clubs.</p> <p>c) Failure to comply with the law is a criminal offence enforced by authorised officers within local authorities.</p> <ul style="list-style-type: none"> • Individuals who do smoke may be liable to a fixed penalty of £30 (rising to £50 if not paid within 15 days) for smoking in smoke free premises. In case of prosecution and conviction the maximum fine is £200 • The manager or person in control of any smoke free premises will be fined a fixed penalty of £200 for failing to display 'No Smoking' signs. In case of prosecution and conviction the maximum fine is £1,000 • The manager or any person in charge of any smoke free premises is liable to a fine of up to £2,500 for failing to prevent others from smoking in the premises. <p>d) It is a requirement by law to display "No Smoking" signs in all premises affected by the ban, so that they can be seen and read by people in the premises and approaching the premises.</p> <ul style="list-style-type: none"> • All premises should have as many notices as are required to ensure all patrons approaching, entering and remaining on the premises are in no doubt that smoking is prohibited there • No smoking signs should also be placed in the toilet • The signs must be obviously displayed and protected from tampering or damage, removal or concealment. <p>e) In England a "No Smoking sign must:</p> <ul style="list-style-type: none"> • Be of A5 size • Display the "No Smoking" symbol, which consists solely of a graphic representation of a single burning cigarette enclosed in a red circle of at least 70 millimetres in diameter with a red bar across it
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69	Section 19.7	<p>Taking precautions to avoid problems This section is to become 19.8</p>
69	Section 19.8	<p>Pubwatch, Retailwatch and Shopwatch This section is to become 19.9</p>
69	Section 19.9	<p>Licensing authorities' powers to control irresponsible promotions This section is to become 19.10</p>
69	Section 19.10	<p>Drinking and driving and personal licence holders This section is to become 19.11</p>
70	Section 19.11	<p>The prevention of violence This section is to become 19.12</p>
70	Section 19.12	<p>Dealing with violence This section is to become 19.13</p>
70	Section 19.13	<p>Exclusion orders and Anti-Social Behaviour orders This section is to become 19.14</p>
71	Section 19.14	<p>Drugs This section is to become 19.15</p>
71	Section 19.15	<p>Other qualifications from the BIIAB This section is to become 19.16</p>
83	Appendix 7	<p>Should now read: Part 1 consists of 5 compulsory questions. All 5 must be answered correctly.</p> <p>Part 2 consists of 35 questions. 24 of these must be answered correctly to pass this part of the examination.</p>