Network Engineer, L4 Apprenticeship Standard End-Point Assessment Process

Following on from the completion of the Gateway Process and End Point Assessor Allocation Process

EPA Planning meeting
To explain the process and timescales and to plan where and when the assessments will take place.
The interview must be the last component to be completed, the other components can be completed in any order.
Via Video Chat, to be conducted in appropriate environment away from work 'environment' on or off work premises. Plan agreed to and signed, sent to BIIAB. Progress against planning meeting continuously reviewed.
Apprentice, Employer and assigned End-Point Assessor

Summative portfolio
Produced towards the end of the Apprenticeship and provides evidence against the totality of the standard, based on the application of knowledge, competence and behaviours to real work projects in the work environment
Apprentice, Training Provider, Employer and End-Point Assessor

Pass

Synoptic project
Presents evidence from a business-related project testing the application of a selection of the knowledge, skills and behaviours against a pre-defined project undertaken in a controlled environment
Apprentice, Training Provider, Employer and End-Point Assessor

Pass

Employer reference
Provides the employer's perspective on how the apprentice has performed in the workplace and how they have applied their knowledge, competencies and behaviours in work projects
Employer and End-Point Assessor

Pass

Structured interview
The interview will explore and clarify what the Apprentice has produced in the portfolio and project as well as looking at how they have been produced in more detail, but will also gather further evidence for the assessor to make a holistic decision about the final grade to be awarded
Apprentice and End-Point Assessor

Fail

Fail

Fail

Fail

Pass

Resit
Cost: Please view our EPA Component Price List
No limit on final grading
Centre Approved Invigilator

Pass

Overall grade assigned
Pass, Merit, Distinction or Fail
Grading based on a holistic view of the apprentice's work and as evidenced. The grading is against criteria related to the 'what' – what the apprentice has shown they can do, the 'how' – the way in which work has been done and the 'with whom' – the personal and interpersonal qualities the apprentice has brought to all their relationships
End-Point Assessor

Apprenticeship Declaration Form Submitted
End-Point Assessor

If no appeal

Apprenticeship Certificate applied for
BIIAB

Certificate issued and sent to Employer
ESFA

Yes

No further information required

END

If the learner appeals

Follow BIIAB Appeals Process