

BIIAB

Name of Regulated Qualification: BIIAB Level 1 Certificate In Foundation Learning and Employability Skills (QCF)

Level: 1

Ofqual Qualification number: 601/4152/9

Minimum credits (Size): 13.

BIIAB qualification code: CFLES1.

Overview

What is the purpose of this qualification?

This qualification allows you to gain and then show Foundation Learning and Employability skills and knowledge.

Who is it for?

This qualification is suitable for you if you want to gain basic social, personal and / or work skills and knowledge to gain employment or to improve your life skills and how you interact and relate to others in society.

Is this qualification at the right level of difficulty for me?

You should do a qualification at this level (level 1) if you feel that you are ready to use skills, knowledge and understanding to complete routine tasks, some of which may not be familiar to you, and you feel you are ready to take responsibility for your work.

If you feel that you are able to do all of the above but with some autonomy, and also the ability to address some problems and express judgement you should consider undertaking a Level 2 version of this qualification.

If you feel that this may be too difficult for you to do at this time you should look to do a similar qualification at Entry Level 3.

Is this the right size qualification for me?

- You should do a qualification of this size (Certificate) if you need or want to undertake between 7 and 11 different areas of foundation learning and employability.
- If you feel this is far too much at this time, or you feel you need or want to undertake between 3 and 5 different areas of foundation learning and employability, you should consider doing the Award sized version of this qualification.
- If you feel this is too much at this time, or you feel you need or want to undertake between 3 and 9 different areas of foundation learning and employability you should undertake the Extended Award sized version of this qualification.

Do I need to do anything before taking this qualification?

No, you do **not** need to have any other qualifications or pass any tests before undertaking this qualification. However, you should have the ability to achieve the qualification (after learning and training).

At what age can I take this qualification?

The below details the age-groups the qualification is suitable for:

- Pre-16 : Yes
- 16-18 : Yes
- 19+ : Yes.

What does this qualification cover?

Overall: Foundation learning and employability knowledge, understanding and skills to enter and / or undertake work at level 1.

Mandatory and Optional units:

You will be assessed on the following area:

- Managing Social Relationships.

Other than the above unit, you can choose the units and areas most suited to your needs. For full details please refer to the qualification handbook (available within [CentreZone](#)).

Framework: This qualification is currently regulated on the Qualifications and Credit Framework (QCF).

What could this qualification lead to?

The qualification allows you to show you have level 1 learning, personal and employability skills.

If, upon completion, you wish to proceed to a higher level then the following qualifications may be suitable for you:

- BIIAB Level 2 Award In Employee Rights and Responsibilities (QCF), 601/4607/2
- IMIAL Level 2 Award In Employee Rights and Responsibilities (QCF) 600/6291/5.

It may also help you to get a job, to improve your performance and or get promoted.

Who supports this qualification?

This qualification development and regulated status was supported by key employers and providers in this area; including CPL Training and Learning Curve. The letters of support are available [here](#) .

This qualification is also supported for SFA funding by a number of providers including Harrow College, Charnwood Training Group and Total Support Training. These letters of support are available from [here](#).

Official Regulated Purpose (for centre use):

Purpose A. Recognise personal growth and engagement in learning

Sub Purpose A4. Recognise development of employability skills and/or knowledge