

BIIAB

Name of Regulated Qualification: BIIAB Level 3 Award In Hospitality Supervision and Leadership Principles (QCF)

Level: 3

Ofqual Qualification accreditation number: 601/5695/8

Minimum credits (Size): 11

BIIAB qualification code: AHSLP3

Overview**What is the main (primary) purpose of this qualification?**

- To progress to the next level of vocational learning

What other purposes does the qualification serve?

- This qualification allows you to gain and then show the knowledge that is needed to work as a supervisor in the Hospitality sector.
- It allows you to prepare for further learning or training and develop knowledge and skills in a subject area (Hospitality Supervision and Leadership).
- It prepares you to enter a specific sector, job role, and/or apprenticeship (eg the Advanced Level Apprenticeship in Hospitality Supervision and Leadership).

Who is it for?

For people working, or who want to work, as a Supervisor and Leader in the Hospitality Sector but who need to obtain or improve their knowledge and obtain a qualification that shows they have knowledge and understanding of the subject.

How will the qualification help me meet its purpose?

The qualification has been developed by the Sector Skills Council for this sector, People 1st, and is recognised as the main qualification in the United Kingdom that shows that the person who has it is the knowledge (but not the skills) to work at this level. If you achieve the qualification then it enables you to proceed onto the equivalent NVQ and learn and demonstrate the skills needed to state that you are competent in this job role.

If you wish to undertake the Advanced Level Apprenticeship in Hospitality Supervision and Leadership, either now or at a later date, this is the one of the main component parts of the Apprenticeship.

Is this qualification at the right level of difficulty for me?

You should do a qualification at this level (level 3) if you feel you can:

- identify and use relevant understanding, methods and skills to complete tasks and address problems that, while well defined, have a measure of complexity.
- take responsibility for initiating and completing tasks and procedures as well as exercising autonomy and judgment within limited parameters.
- be aware of different perspectives or approaches within an area of study or work
- manage others.

If you feel that you are able to some of the above but not all (eg perhaps you feel that your role is more operational) you should consider undertaking a Level 2 qualification in Hospitality and / or Catering.

If you feel that this may be too easy for you, perhaps as a manager your role is more strategic you should perhaps look to do a Management qualification at Level 4 such as the BIIAB Level 4 Diploma in Management (QCF) 601/4601/1.

Is this qualification in an apprenticeship?

Yes. This qualification is part of the Advanced Level Apprenticeship in Hospitality Supervision and Leadership. You may wish to do this qualification as part of the Apprenticeship, or on its own. You may wish to do the qualification on its own (eg outside of an Apprenticeship) if:

- you do **not** want to do the other main qualification that makes up the apprenticeship (the NVQ)
- you do **not** have the time to do the other main qualification that makes up the apprenticeship (a knowledge-based qualification)
- you do **not** feel the need to undertake Functional Skills
- you feel you will be unable to achieve the Functional Skills requirements but are able to, and still wish to, achieve a nationally recognised regulated qualification at this level
- you do **not** qualify to undertake an Apprenticeship
- your employer wants you to just do the qualification and **not** undertake a full Apprenticeship.

How long will this qualification take me?

It will take you 78 Guided Learning Hours (the number of hours where you will be given guidance, usually by a tutor, in order to achieve the outcomes). Some additional time may be needed to assess you. Some people learn more quickly or are more experienced than others so it may take you longer or shorter than the guided amount.

Is this the right size qualification for me?

- You should do a qualification of this size (Award) if you need or want to undertake 3 different areas of Hospitality Supervision and Leadership
- If you feel you want to undertake a larger qualification you could consider doing a Certificate or Diploma sized qualification.

Do I need to do anything before taking this qualification?

- You would need a willingness to learn about the principles of supervising and leading others
- You should have the ability to achieve the qualification (after learning and training)
- You do **not** need to have any other qualifications or pass any tests before undertaking this qualification.

At what age can I take this qualification?

The below details if the qualification is suitable for the following age-groups:

- Pre-16 : No
- 16-18 : Yes
- 19+ : Yes.

What does this qualification cover?

Overall: Knowledge and understanding of Hospitality Supervision and Leadership at level 3.

Mandatory units: You will be assessed on the following areas:

- Principles of leading a team in the Hospitality Industry
- Supervision of Operations in the Hospitality Industry
- Principles of Supervising Customer Service Performance in Hospitality Leisure Travel and Tourism.

Optional units: There are no optional units available in this qualification.

Framework: This qualification is accredited on the Qualifications and Credit Framework (QCF).

What could this qualification lead to?

The qualification allows you to show you have level 3 Hospitality Supervision and Leadership Knowledge.

Upon completion, before proceeding to a higher level, you should consider undertaking the BIIAB Level 3 NVQ Diploma in Hospitality Supervision and Leadership (QCF) 601/5693/4 or Pearson Edexcel Level 3 NVQ Diploma in Hospitality Supervision and Leadership (QCF) 600/1053/8, which will allow you to learn related skills, apply your knowledge and demonstrate full competence.

Alternatively if you currently wish to concentrate solely on gaining knowledge (or in addition after completing the NVQ) you could progress to the next level by undertaking BIIAB Level 4 Diploma in Management (QCF) 601/4601/1 or Pearson Edexcel Level 4 NVQ Diploma in Management (QCF) 601/3401/X.

You could also choose to move on to do a Higher Level Apprenticeship.

It may also help you to get a job, to improve your performance and or get promoted.

What jobs could it help me do?

You could, after completion of the NVQ, work as a Supervisor and or Leader in Hospitality. The qualification may help you get a job while you learn the related skills.

Who supports this qualification?

This qualification is supported by the Sector Skills Council (SSC) for the Sector (People 1st) and employers including Prezzo, Shepherd Neame, Stonegate, Castle Rock and Wadworth. These letters of support are available [here](#).

This qualification is also supported for SFA funding by a number of providers including the University of West London, Charnwood and Leicester College. These letters of support are available [here](#).

Official Regulated Purpose (for centre use):

Ofqual Purpose B. Prepare for further learning or training and/or develop knowledge and/or skills in a subject area

Ofqual Sub Purpose B2. Develop knowledge and/or skills in a subject area